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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

You are hereby summoned to attend Estates Executive Committee

of Longridge Town Council to be held on

Wednesday 28th June 2023 at 6pm

In the Station Buildings, Berry Lane, Longridge

Jessica Dibble

Town Clerk

**1. Welcome by Chair**

**2. To Receive Apologies**

**3. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Approval of Minutes**

To approve minutes of meeting held on 24th May 2023

**5. Public Time**

To invite and listen to issues raised by members of the public.

**6. Allotments**

1. **Committee to discuss and agree** a date and time to meet with allotment holders regarding payment cycles.
2. **Committee to review** the request to purchase two water butts for allotment holders.

**7. Art Group**

**Committee to agree** if the Art group can display their work in the meeting room.

**8. Proposal from a Resident**

1. **Committee to discuss** the proposal to purchase a water butt for the watering of the garden surrounding the courtyard outside the Council office.

**9. Fire Exit – Gate**

**Committee to review and agree** the quote for works for quicker access through the gate at the rear of the building in the event of a fire.

**10. Disposal of Office Furniture**

**Committee to discuss and agree** the disposal of the office furniture.

**11. Insurance**

**Committee to review and agree** theproperty owner’s insurance policy.

**12. Date of Next Meeting**

**Wednesday 26th July 2023 at 6pm in The Station Buildings Meeting Room**